

**Notice of 2022 Annual General Meeting of Shareholders (The 29<sup>th</sup> Meeting)**  
**of SCG Packaging Public Company Limited**

**Subject** The Schedule of 2022 Annual General Meeting of Shareholders (The 29<sup>th</sup> Meeting)

**To** Shareholders

- Attachments**
1. 2021 Annual Report (Form 56-1 One Report) and 2021 Sustainability Report (QR Code)
  2. Profiles of the nominated candidates for the election of the Directors in replacement of those to be retired by rotation
  3. Profiles of the Auditors proposed for the year 2022
  4. Profiles of the Independent Directors proposed by the Company to act as Proxy for Shareholders
  5. Company's Articles of Association relating to the General Meeting of Shareholders
  6. Documents Required to Attend the Meeting, Appointment of Proxy, Submission of Meeting Attendance Request Form (E-Request), and Voting, Counting, and Announcement of the Vote for Meeting via Electronic Media (E-Meeting)
  7. Procedures for Submitting Meeting Attendance Request Form (E-Request) and Using Electronic Meeting Systems (E-Meeting)
  8. QR Code Downloading Procedures for supporting documents for the 2022 Annual General Meeting of Shareholders
  9. Proxy Form A, Form B and Form C as specified by the Department of Business Development, Ministry of Commerce
  10. Form for submission of questions in advance of the 2022 Annual General Meeting of Shareholders
  11. Requisition Form of Notice of the 2022 Annual General Meeting of Shareholders and/or 2021 Annual Report and/or 2021 Sustainability Report
  12. Contact Information

According to the COVID-19 outbreak situation across many areas in Thailand at present, the government has asked for cooperation from the private sector to be cautious about organizing activities that involve large in-person gatherings as well as to consider arranging online meetings to reduce the spread of COVID-19. The Company has been closely monitoring the situation with the deepest concern for the safety of the meeting attendees and its staff and is set to strictly adhere to the government's measures to prevent and reduce the spread of COVID-19 as mentioned.

Therefore, the Board of Directors Meeting on Tuesday, January 25, 2022, resolved that the 2022 Annual General Meeting of Shareholders (The 29<sup>th</sup> Meeting) shall be held **on Tuesday, March 29, 2022 at 14:30 hours via electronic media (E-Meeting) only**, in compliance with the Emergency Decree on Electronic Meetings B.E. 2563 (2020) and other related laws and regulations, to consider matters according to the agenda together with the Board of Directors' opinions as follows:

**Agenda 1: To acknowledge the Company's Annual Report for the year 2021**

**Objectives and rationale:** The summary of the Company's operating results and major changes during the year 2021 is shown in the 2021 Annual Report, which is provided herewith in Attachment No. 1.

**Board of Directors' opinion:** The Board requests the Meeting to acknowledge the Company's 2021 Annual Report stating the Company's performance and major changes during the year 2021.

**Vote required:** This agenda is for shareholders' acknowledgment; therefore, voting is not required.

**Agenda 2: To consider and approve the Financial Statements for the year ended December 31, 2021**

**Objectives and rationale:** To be in compliance with the law, a company shall prepare its financial statements at the end of the fiscal year of the company and arrange for them to be audited and certified by the auditor prior to proposing for shareholders' approval.

**Board of Directors' opinion:** The Board recommends the Meeting to consider and approve the financial statements for the year ended December 31, 2021, as duly audited and certified by the auditor from KPMG Phoomchai Audit Ltd. and reviewed by the Audit Committee. The summary of the Company's financial status and performance during the year 2021 is as follows:

**The statements of financial position and income statements**

**Unit: Million Baht**

<b>Items</b>	<b>The Company and its Subsidiaries</b>	<b>The Company</b>
Total assets	206,824	98,377
Total liabilities	84,524	32,931
Revenue from sales	124,223	-
Total revenue	126,755	6,825
Profit for the year	8,294*	4,010
Earnings per share (Baht/Share)	1.93 *	0.93

\*Represents profit for the year attributable to owners of the parent.

Details are as shown in the Financial Statements section of the Company's 2021 Annual Report submitted to the shareholders together with this Notice in Attachment No. 1.

**Vote required:** Simple majority of total number of votes of the shareholders present at the meeting and eligible to vote.

**Agenda 3: To consider and approve the allocation of profit for the year 2021 and payment of dividend for the year 2021**

**Objectives and rationale:** The Company's policy is to distribute dividends at the rate of not less than 20% of the net profit on the consolidated financial statements after deduction of payment of corporate income tax and all reserves as required by laws and the Company's provisions in each year. Said ratio could be changed upon the operating performance, financial structure and financial health, liquidity, additional investment necessity, investment plan, business expansion, reserve for loan repayment, or working capital of the Company, as well as terms and conditions stated in loan agreements and other factors pertaining to management. In accordance with the Public Limited Companies Act B.E. 2535, section 116 and the Articles of Association of the Company, Clause 50, the Company shall allocate part of its annual net profits to a reserve fund in an amount of not less than five percent of the annual net profits with the deduction therefrom the amount representing the accumulated loss carried forwards (if any) until this reserve fund reaches the amount of not less than ten percent of the registered capital.

In 2021, the consolidated financial statement showed the profit attributable to owners of the parent amounting to Baht 8,294 million without deficit while the Company's financial statements presented the net profit for the year amounting to Baht 4,010 million with retained earnings applicable for the distribution of dividends to shareholders.

**Board of Directors' opinion:** The Board recommends the Meeting to consider and approve the allocation of profit for the year 2021 of Baht 112.3 million for legal reserve and the distribution of dividend for the year 2021 at Baht 0.65 per share, totaling an amount of approximately Baht 2,790 million. The said 2021 dividend equaled to 33.64% of profit for the year listed on the consolidated financial statements conforming to the Company's dividend payment policy. This includes Baht 0.25 per share of an interim dividend paid on Wednesday, August 25, 2021. The final payment of dividend shall be Baht 0.40 per share, totaling Baht 1,717 million, derived from the profits which were subject to corporate income tax of 20%. An individual shareholder shall be entitled to a tax credit<sup>1</sup> equaling the product of dividend times 20/80.

Comparison of dividend distribution in the year 2021 to the preceding year is as follows:

Details of dividend payment	Year 2021	Year 2020
1. Profit for the year on consolidated financial statements (million Baht)	8,294	6,457
2. Shares (million shares)	4,293	4,293
3. Annual Dividend (Baht/share), Comprising:	0.65	0.45
- Interim dividend (Baht/share)	0.25	-
- Final dividend (Baht/share)	0.40	0.45
4. Total amount of dividends paid (million Baht)	2,790	1,932
5. Proportion of dividends on profit for the year on consolidated financial statements (percent)	33.64	30
6. Legal reserve (million Baht)	112.3	119.1

After the above profit allocation as the legal reserve, the Company would reach a reserve fund of 10 percent of the Company's registered capital as required by law. The above dividend distribution shall be payable to the shareholders entitled to receive the dividend in accordance with the Company's Articles of Association and listed in the record date on Thursday, April 7, 2022. (The XD, or the date on which a share purchaser will not be entitled to receive the dividend, will be on Tuesday, April 5, 2022.) The dividend payment will be made on Monday, April 25, 2022. The receipt of such dividend shall be within 10 years.

**Note:**<sup>1</sup> A natural person shareholder shall be entitled to a tax credit according to Section 47 bis of the Revenue Code.

**Vote required:** Simple majority of total number of votes of the shareholders present at the meeting and eligible to vote.

**Agenda 4: To consider and elect the Directors in replacement of those to be retired by rotation**

**Objectives and rationale:** In compliance with the Public Limited Companies Act B.E.2535, and Clause 40 of the Company's Articles of Association, one-third of the directors must retire from office by rotation at the Annual General Meeting of Shareholders. If the number of directors is not a multiple of three, then the number nearest to one-third shall vacate office. The director who vacates office under this section may be re-elected. Four directors to be retired by rotation in this meeting are as follows:

- |                               |  |
|-------------------------------|--|
| 1) Mr. Prasarn Trairatvorakul | Independent Director and Chairman                      |
| 2) Mrs. Pongpen Ruengvirayudh | Independent Director and Member of the Audit Committee |

- 3) Mr. Vanus Taepaisitphongse Independent Director and Chairman of the Remuneration Committee
- 4) Mr. Vibul Tuangsitthisombat Independent Director and Member of the Remuneration Committee

From August 2 to November 2, 2021, the Company provided an opportunity to its shareholders to propose agenda for the meeting and qualified candidate(s) for the directorship through SET Portal and on the Company's website. There was not any proposal from the shareholders.

The Corporate Governance and Nomination Committee thoroughly considered of the individual qualifications of the candidates nominated by the directors, and the chartered directors from the Thai Institute of Directors (IOD)'s Director Pool, in accordance with the director nomination guideline, and took into account of a diversity of the Board of Directors structure together with the qualifications, knowledge and expertise according to the business strategies; therefore resolved unanimously to propose for the Board of Directors' consideration of four retiring candidates, namely Mr. Prasarn Trairatvorakul, Mrs. Pongpen Ruengvirayudh, Mr. Vanus Taepaisitphongse and Mr. Vibul Tuangsitthisombat to be nominated for election as the directors for another term due to their composition of knowledge, abilities and expertise pursuant to the Company's Board Skills Matrix, attributes of leadership, exemplary vision, good morals and ethical principles, as well as clear and unblemished career records, decision making based on information and rationale, appropriate qualifications in accordance with relevant laws and the Company's Articles of Association and no dishonest act of an offence against property, together with the directors' devotion of time to their duties, fulfilling their duties as the Directors and not holding directorship of more than four other listed companies.

**Board of Directors' opinion:** The Board of Directors, excluding the directors to be retired by rotation at the 2022 Annual General Meeting of Shareholders, has extensively discussed and thoroughly considered all the four candidates nominated by the Corporate Governance and Nomination Committee as well as the qualification of each candidate who is qualified with knowledge, abilities, expertise in pursuant to the Company's Board Skills Matrix, attributes of leadership, exemplary vision, good morals and ethical principles, as well as clear and unblemished career records, of which four candidates are deemed qualified as independent directors and has freely provided opinions and suggestions to the Board of Directors and the Company. The Board of Directors, thus, unanimously resolved to propose the four qualified candidates for the election in replacement of directors and independent directors to be retired by rotation as follows:

- 1) Mr. Prasarn Trairatvorakul Independent Director
- 2) Mrs. Pongpen Ruengvirayudh Independent Director
- 3) Mr. Vanus Taepaisitphongse Independent Director
- 4) Mr. Vibul Tuangsitthisombat Independent Director

The four candidates are independent directors who had served as independent directors for not more than 9 consecutive years from their first appointed dates as independent directors. The first candidate is the Chairman who has been well knowledgeable of the businesses in the Company's supply chains. The second candidate is an independent director who has brought about her knowledge and expertise to review financial statements. The third and fourth candidates are currently hold their directorship in companies whose business relations with the Company's subsidiaries are worth in excess of Baht 20 million. The Board of Directors (excluding directors who have a conflict of interest) carefully considered the two directors' qualifications in accordance with Section 89/7 of the Securities and Exchange Act and opined that the appointment of two aforementioned directors as the Company's independent directors neither impact their independent performances of duties nor their independent opinions. Therefore, their qualifications of independent directorship regarding the restriction related to the candidate's previous or existing business relations was relaxed by the power of the Notification of the Capital Market Supervisory Board No. Tor Jor. 39/2559 Re: Application for Approval and Granting of Approval for Offering of Newly Issued Shares (Amended) as follows.

Mr. Vanus Taepaisitphongse is the Chairman of the Executive Board of Betagro Public Company Limited and of Betagro's affiliates, which have business relationships with SCGP's subsidiaries that are valued at more than Baht 20 million. The Board of Directors (excluding Mr. Vanus Taepaisitphongse) carefully considered the principles of fiduciary duties in accordance with the Securities and Exchange Act B.E. 2535 (as amended) and opined that the appointment of Mr. Vanus Taepaisitphongse as the Company's independent director neither impact his independent performance of duties nor his independent opinions, thus no conflict of interest is created between parties. Moreover, his knowledge, expertise and experience especially in policy-making, strategic planning, innovation support, industrial technology application, and management on environmental, social and governance will also promote and strengthen the business's operations and expansion and increase the Board of Directors' efficiency.

Mr. Vibul Tuangsitthisombat is the Chief Executive Officer, director and an indirect shareholder of Nan Yang Textile Group and its subsidiaries, which have business relationships with SCGP's subsidiaries that are valued at more than

Baht 20 million. The Board of Directors (excluding Mr. Vibul Tuangsitthisombat) carefully considered the principles of fiduciary duties in accordance with the Securities and Exchange Act B.E. 2535 (as amended) and opined that the appointment of Mr. Vibul Tuangsitthisombat as the Company's independent director neither impact his independent performance of duties nor his independent opinions, thus no conflict of interest is created between parties. Moreover, his knowledge, expertise and experience in management for the Company's main business and relevant business in its value chain, especially in the international business management, innovation and technology support, and risk management will also promote and strengthen the business's operations and expansion and increase the Board of Directors' efficiency.

All four aforementioned persons do not occupy directorship or management positions in other organizations which might lead to a conflict of interest with the Company.

Profiles and expertise of the nominated candidates, period of their directorship duration, last year attendances at meetings of the Board and sub-committees, numbers of shares held in the Company, positions as directors or executives in Thai listed companies, other companies / organizations are provided herein Attachment No. 2.

**Note:** Clause 33 of the Articles of Association of the Company stipulates voting procedures as follows:

- (1) A shareholder shall have one vote for each share he holds or represents.
- (2) At the election of Directors, the shareholders shall vote for each individual candidate nominated for Directors, but not exceeding the number of Directors required for that election. The vote shall not be distributed.
- (3) The candidates shall be ranked in order descending from the highest number of votes received to the lowest, and shall be appointed as Directors in that order until all of the Director positions are filled. Where the votes cast for candidates in descending order are tied, which would otherwise cause the number of Directors to be exceeded, the remaining appointment shall be made by the chairman of the meeting who shall have a casting vote.

**Vote required:** The candidates shall be ranked in order descending from the highest number of votes received to the lowest, and shall be appointed as Directors in that order until the Director positions are filled.

**Agenda 5: To consider and appoint the Auditors and fix the audit fees for the year 2022**

**Objectives and rationale:** The Audit Committee resolved to select KPMG Phoomchai Audit Ltd., (KPMG) to be the audit firm for the Company for the year 2022 considering that KPMG has good performance standard, expertise in auditing, appropriate audit fee and has expertly performed the duties. When compared to the

scope of services offered, workload and the audit fee rate of other listed companies in the same level of business, KPMG apparently offered qualified auditors and appropriate audit fees and the utmost benefits to the Company.

**Board of Directors' opinion:** The Board agrees with the Audit Committee to select KPMG Phoomchai Audit Ltd. to be the audit firm of the Company and recommends the 2022 Annual General Meeting of Shareholders to consider and approve the appointment of the auditors and the audit fees as follows:

- 1) The appointment of the following auditors from KPMG Phoomchai Audit Ltd. for SCG Packaging Public Company Limited for the year 2022:
  - Mr. Vairoj Jindamaneepitak (Certified Public Accountant No. 3565) or
  - Ms. Pornthip Rimdusit (Certified Public Accountant No. 5565) or
  - Ms. Dussanee Yimsuwan (Certified Public Accountant No. 10235)

The above-mentioned auditors from KPMG Phoomchai Audit Limited are qualified with the guidelines of the Securities and Exchange Commission.

The proposed auditing firm and auditors named in the above list have no relationship or conflict of interest with the Company/subsidiaries/the major shareholders or related persons to the said entities. Profiles and independent qualification of the proposed auditors are provided in Attachment No. 3.

- 2) To approve the annual audit fees and the quarterly review fees for the Company's 2022 financial statements and consolidated financial statements totaling Baht 2,675,000 (an increase of Baht 64,000 from the year 2021) as follows:

Unit: Baht

Audit fees	Year 2022	Year 2021	Increase
1. Annual audit fee for the Company's financial statements	310,000	305,000	5,000
2. Annual audit fee for the Company's consolidated financial statements	832,000	816,000	16,000
3. Quarterly review fee for the Company's financial statements and quarterly review fee of the consolidated financial statements	1,533,000	1,490,000	43,000
<b>Total audit fees</b>	<b>2,675,000</b>	<b>2,611,000</b>	<b>64,000<sup>(1)</sup></b>

Remark: (1) Total audit fees increased due to the additional workload and inflation.

- 3) To acknowledge the annual audit fees for the 2022 financial statements of the Company's subsidiaries audited by KPMG Phoomchai Audit Ltd. in Thailand and other countries, the fees of which are borne by each subsidiary as follows:



Audit fees	Year 2022		Year 2021	
	Number of subsidiaries (Companies)	Amount of fee (million Baht)	Number of subsidiaries (Companies)	Amount of fee (million Baht)
1. Annual audit fees of the subsidiaries in Thailand	33	7.77	33	7.72
2. Annual audit fees of the subsidiaries outside Thailand	24 <sup>(1)</sup>	16.08	22	14.26
<b>Total audit fees of all subsidiaries</b>	<b>57</b>	<b>23.85<sup>(2)</sup></b>	<b>55</b>	<b>21.98</b>

Remark: (1) The increase of 3 subsidiaries outside Thailand due to merger and partnership (Bien Hoa Packaging Joint Stock Company, Go-Pak Vietnam Limited and Go-Pak Paper Products Vietnam Co., Ltd.) and the dissolution of 1 company due to completion of liquidation (TCG Rengo (S) Limited)

(2) Total audit fees increased due to the additional workload and inflation.

(The audit fees of subsidiaries for the year 2022 are subject to change pursuant to the actual number of subsidiaries and/or actual workload during the year.)

For the fiscal year ended December 31, 2021, the non-audit fees paid by the Company and its subsidiaries to KPMG Phoomchai Audit Ltd. and the companies in the group of KPMG Phoomchai Audit Ltd. for the review of compliance with conditions of the Thai government's Board of Investment Promotion Certificate, for tax consulting, and other services totaled Baht 15.75 million.

**Notes:** 1. Details of the appointment of the proposed auditors as the Company's auditors are as follows:

- (1) Mr. Vairoj Jindamaneepitak was appointed as the Company's auditor for the years 2017-2021, or five years in total.
- (2) Ms. Pornthip Rimdusit was appointed as the Company's auditor for the years 2010-2014, or five years in total and refrained from performing audit services for the Company for seven years.
- (3) Ms. Dussanee Yimsuwan was appointed as the Company's auditor for the years 2016-2021, or six years in total.

The period of time which the three aforementioned auditors perform their duties is in accordance with the auditor rotation rules of SEC.

2. In 2022, the Board has agreed to propose Mr. Vairoj Jindamaneepitak or Ms. Pornthip Rimdusit or Ms. Dussanee Yimsuwan from KPMG Phoomchai Audit Ltd. to be the auditors of the Company's subsidiaries in Thailand.
3. Non-audit fee in 2022 (if any) shall vary according to categories and workload serviced by KPMG Phoomchai Audit Ltd.

**Vote required:** Simple majority of total number of votes of the shareholders present at the meeting and eligible to vote.

**Agenda 6: To consider and approve the remuneration of the Company's Directors and Sub-committee members for the year 2022**

**Objectives and rationale:** According to Clause 46 of the Company's Articles of Association, the Directors' remuneration and bonus shall be approved by the Shareholders Meeting. The 2021 Annual General Meeting of Shareholders held on March 30, 2021 had approved the remuneration of the Company's Directors and Sub-committee members, both of which were effective from the date of approval until the Meeting resolves otherwise.

**Board of Directors' opinion:** The Board of Directors with recommendation of the Corporate Governance and Nomination Committee deems it appropriate to propose the Meeting to approve the remuneration of the Company's Directors and Sub-committee members, after all due circumspection of various reference data such as roles and responsibilities of the Board of Directors and the Sub-committees, the Company's business performance, and the rate compared with other companies within the production and services business listed in the Stock Exchange of Thailand. The revision of the remuneration for Directors and Sub-committee members is proposed to be approved as follows:

**Directors' Remuneration**

<b>Items</b>	<b>The proposal to the 2022 Annual General Meeting of Shareholders</b>	<b>The resolution of the 2021 Annual General Meeting of Shareholders</b>	<b>Change</b>
Monthly Remuneration			
Chairman	Baht 150,000 per month	Baht 150,000 per month	-
Member	Baht 100,000 per month	Baht 100,000 per month	-
Bonus			Change of the calculation method
Chairman	The Board of Directors would receive a bonus in the amount not exceeding 0.5 percent of the dividend distributed to the Shareholders. The Board of Directors shall consider and determine the allocation and payment.	750,000 Baht	
Member		500,000 Baht	
		To be calculated proportionately to the directorship period of each director in the year 2020	
Other Benefits	None	None	-

## Sub-committee Members' Remuneration

### 1) Retainer Fee

	<b>The proposal to the 2022 Annual General Meeting of Shareholders</b>	<b>The resolution of the 2021 Annual General Meeting of Shareholders</b>	<b>Change</b>
Audit Committee			
Chairman	Baht 150,000 per year	Baht 150,000 per year	-
Member	Baht 100,000 per person per year	Baht 100,000 per person per year	-
Corporate Governance and Nomination Committee			
Chairman	Baht 120,000 Baht per year	Baht 120,000 per year	-
Member	Baht 100,000 per person per year	Baht 100,000 per person per year	-
Remuneration Committee			
Chairman	Baht 120,000 per year	Baht 120,000 per year	-
Member	Baht 100,000 per person per year	Baht 100,000 per person per year	-

### 2) Attendance Fee

	<b>The proposal to the 2022 Annual General Meeting of Shareholders</b>	<b>The resolution of the 2021 Annual General Meeting of Shareholders</b>	<b>Change Increase (Decrease)</b>
Audit Committee			
Chairman	Baht 60,000 per meeting	Baht 60,000 per meeting	-
Member	Baht 40,000 per person per meeting	Baht 40,000 per person per meeting	-
Corporate Governance and Nomination Committee			
Chairman	Baht 45,000 per meeting	Baht 45,000 per meeting	-
Member	Baht 30,000 per person per meeting	Baht 30,000 per person per meeting	-
Remuneration Committee			
Chairman	Baht 45,000 per meeting	Baht 45,000 per meeting	-
Member	Baht 30,000 per person per meeting	Baht 30,000 per person per meeting	-

This shall be effective until the Shareholder's Meeting resolves otherwise.

In 2021, the total remuneration and bonus of the Board of Directors was approximately Baht 23,934,618.96, not exceeding the rate approved by the above meeting of

shareholders. Details of the remuneration paid to the Board of Directors and Sub-committees in the year 2021 are as shown in the 2021 Annual Report, which is provided herewith in Attachment No. 1.

**Vote required:** Not less than two-thirds of the total number of votes of the shareholders present at the meeting.

All shareholders are cordially invited to attend the 2022 Annual General Meeting of Shareholders (The 29<sup>th</sup> Meeting) **via electronic media (E-Meeting) only on Tuesday, March 29, 2022 at 14:30 hours. (The Company has not arranged any meeting room.)**\* The meeting attendance request form and other required documents can be submitted via E-Request in advance beginning from Tuesday, March 22, 2022 at 08:30 hours until the meeting is adjourned. After your submitted request form has been verified and approved, the registered shareholder or proxy will receive an approval notification email containing information about username and password and a link to register and attend the meeting on the meeting day (March 29, 2022) beginning from 12:30 hours.

<p>Proceed with the E-Request at <a href="https://app.inventech.co.th/SCGP154210R">https://app.inventech.co.th/SCGP154210R</a></p>	 <p>Or scan QR Code</p>
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For shareholders who wish to appoint a proxy to attend and vote on their behalf in the meeting, please kindly complete and duly sign either Proxy Form A, Form B or Form C (Form C is only for foreign investors who authorize the custodian in Thailand to keep and safeguard their shares) provided herewith as Attachment No. 9 or download them at [www.scgpackaging.com](http://www.scgpackaging.com) and execute only one of the aforementioned forms. Then, submit the meeting attendance request form and other required documents via E-Request and submit the completed Proxy Form with the required documents to the Company in advance so that the Company receives them by Monday, March 28, 2022. For your convenience, the Company will facilitate the affixing of stamp duty to the Proxy Form submitted to the Company.

Shareholders or proxies can find the details about documents required to attend the meeting, appointment of proxy, submission of meeting attendance request form (E-Request), and Voting, Counting, and Announcement of the Vote for Meeting via Electronic Media (E-Meeting) in Attachment No. 6 and the details about procedures for submitting meeting attendance request form (E-Request) and using electronic meeting systems (E-Meeting) in Attachment No. 7. You can appoint the Company's independent directors to act as your proxy to vote on your behalf by giving a clear vote instruction for each agenda item (please use Proxy Form B). The names of the independent directors not due to retire by rotation at the 2022 Annual General Meeting of Shareholders are as follows:

- 1) Mrs. Kaisri Nuengsigkapan
- 2) Mr. Chalee Chantanayingyong
- 3) Professor Kitipong Urapeepatanapong
- 4) Mrs. Suphajee Suthumpun

Profiles of the Independent Directors are provided herewith as Attachment No. 4.

In this regard, for your convenience, shareholders or proxies are encouraged to submit questions in advance to the Annual General Meeting of Shareholders by Tuesday, March 22, 2022, via channels provided (please use the Form for submission of questions in advance provided herewith as Attachment No. 10). Questions will then be gathered, and only those directly related to the agenda items where voting is involved will be addressed during the meeting. The remaining questions and suggestions will be summarized and attached to the minutes of the Annual General Meeting of Shareholders, which will be disclosed on the SET Portal and published on the Company's website within 14 days of the date of the Annual General Meeting of Shareholders.

The Company truly appreciates your understanding and looks forward to your continued cooperation.

Yours faithfully,

Bangkok, February 25, 2022

By the instruction of the Board of Directors



(Ms. Wararee Toah-ngern)  
Company Secretary

- Notes:**
1. \*The meeting control system for the Annual General Meeting of Shareholders' live broadcasting will be at The Siam Cement Public Company Limited, Multipurpose Building, 1 Siam Cement Road, Bangsue, Bangsue, Bangkok.
  2. To attend the 2022 Annual General Meeting of Shareholders, the Company has sent the Registration Form with the information of the shareholders to be used in the attendance request form for e-meeting (E-Request), together with the Notice to the shareholders via post.
  3. The Notice to shareholders and its attachments are also publicized on the Company's website ([www.scgpackaging.com](http://www.scgpackaging.com)). For any queries, please forward your questions to the E-mail address: [scgp\\_corporatesecretary@scg.com](mailto:scgp_corporatesecretary@scg.com) or registered post to Corporate Secretary Office, SCG Packaging Public Company Limited, 19<sup>th</sup> Floor, SCG 100th Year Building, 1 Siam Cement Road, Bangsue District, Bangsue Sub-District, Bangkok 10800 or fax to 02-586-3007, with the complete contact information.
  4. E-Request requires an email address to receive 1) a registration link and 2) username and password to attend the meeting.

5. The rights to attend the meeting and vote in the meeting are individual rights of a shareholder or proxy. A username cannot be used to log in to Inventech Connect system to attend the meeting simultaneously with other devices. Therefore, the shareholders or proxies shall use the username and password to attend the meeting by themselves only and shall not share them to any other person or persons.
6. Should you need the printed supporting documents for the 2022 Annual General Meeting of Shareholders, please fill the details in the "Requisition Form of Notice of the 2022 Annual General Meeting of Shareholders and/or 2021 Annual Report and/or 2021 Sustainability Report " attached in Attachment No. 11.
7. The Company has announced Privacy Notice, to notify the shareholders of details about the collecting, use, and disclosure of your personal data. Please see further details at [www.scgpackaging.com](http://www.scgpackaging.com).

**For inquiries about E-Meeting system/technical support, please contact:**

Call Center

Tel: 02-931-9131

*(available from March 22–29, 2022 during 08:30 – 17:30 hours on Business days only).*

**For more information about meeting agenda, please contact:**

Ms. Wararee Toah-ngern or Ms. Karnchanaporn Puangsuwan or Ms. Pimchanok Na Patthalung

Corporate Secretary Office, SCG Packaging Public Company Limited

Phone: 02-586-5382, 02-586-2855, 02-586-3016 Fax: 02-586-3007

Email: [scgp\\_corporatesecretary@scg.com](mailto:scgp_corporatesecretary@scg.com)